



Department of Agriculture

**PHILIPPINE CARABAO CENTER**

CERTIFIED: ISO 9001 | ISO 14001 | OHSAS 18001

## INVITATION TO BID

ITB No./PhilGEPS Reference No. **6336072**

### SUPPLY AND DELIVERY OF MULTI-FUNCTION COPIER AND ICT EQUIPMENT

Approved Budget for the Contract	<b>One Million Eight Hundred Sixty Six Thousand Four Hundred Eighty One Pesos &amp; 24/100 (P 1,866,481.24)</b>  Bids received in excess of the ABC shall be automatically rejected at the bid opening.
Fund Source	<b>GAA Fund</b>
Payment of Bidding Documents	<b>P 5,000.00 (non-refundable)</b> PCC Cashier's Office
Delivery Period	<b>Thirty (30) to Ninety (90) calendar days upon issuance of Notice to Proceed</b>
Issuance of Bidding Documents	<b>July 24-August 13, 2019</b> Monday to Friday (8:00am-5:00pm) except weekends and holidays. PCC BAC Secretariat Office
Prebid Conference	<b>August 1, 2019 (10 am) - PCC Madamba Hall</b> Science City of Munoz, Nueva Ecija
Deadline for submission of Bid Proposals	<b>August 13, 2019 (9 am) -PCC BAC Secretariat Office</b> Second Floor Philippine Carabao Center Science City of Munoz, Nueva Ecija  <b>Late bids shall not be accepted.</b>
Bid Opening	<b>August 13, 2019 (10 am) - PCC Madamba Hall</b> Science City of Munoz, Nueva Ecija

1. Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to commonwealth Act 138.

3. Philippine Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.
4. The PHILIPPINE CARABAO CENTER Bids and Awards Committee (BAC) shall use a non discretionary and non-discriminatory measure based on sheer luck or chance, which is “draw lots”, in the event that two or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final LCRB (In alphabetical order, the bidders shall pick one rolled paper. The lucky bidder who would pick the paper with “Congratulations” remark shall be declared as the final bidder having LCRB and recommended for award of the contract.)
5. The **PHILIPPINE CARABAO CENTER** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
6. For further information, please refer to:

**MS. NOEMI V. BALAIS**

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PHILIPPINE CARABAO CENTER  
National Headquarters and Gene Pool  
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**ANNABELLE S. SARABIA**

Chairperson, Bids and Awards Committee

July 24, 2019